



DNA Export

© 2012 -2014 Fiserv, Inc. or its affiliates. All rights reserved. This work is confidential and its use is strictly limited. Use is permitted only in accordance with the terms of the agreement under which it was furnished. Any other use, duplication, or dissemination without the prior written consent of Fiserv, Inc. or its affiliates is strictly prohibited. The information contained herein is subject to change without notice. Except as specified by the agreement under which the materials are furnished, Fiserv, Inc. and its affiliates do not accept any liabilities with respect to the information contained herein and is not responsible for any direct, indirect, special, consequential or exemplary damages resulting from the use of this information. No warranties, either express or implied, are granted or extended by this document.

<http://www.fiserv.com>

Fiserv is a registered trademark of Fiserv, Inc.

Other brands and their products are trademarks or registered trademarks of their respective holders and should be noted as such.

Overview:

This app provides the capability to Print, Print Preview, and Export (in either CSV or Excel formats) any data in any grid displayed on the screen within the system.

Key Benefits:

- DNA Export eliminates the need to take one or more screenshots
- Information can be extracted from screens (by either export or print) that don't offer an option to print data
- Reduces the need to query certain information in separate applications

Processing:

Once enabled, users with the appropriate authority will be able to export and/or print data from grids within the system. Printing can be previewed and both the printed copy and the print preview will display only contents displayed to the user on the screen.

Exporting will support Excel versions 2003 and above (.xls). Exported grid contents will include all data displayed on the screen.

In order to secure NPCI, an authorization item has been created in order to limit which users have access to the exporting capabilities.

Parameters:

Not applicable.

Variables:

Not applicable.

Scheduling (for batch applications):

Not applicable.

Notices:

Not applicable.

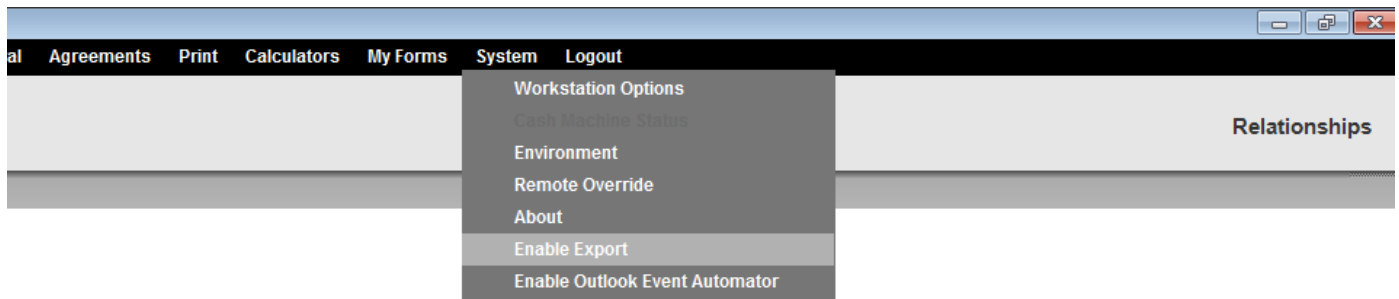
Report (s):

Not Applicable.

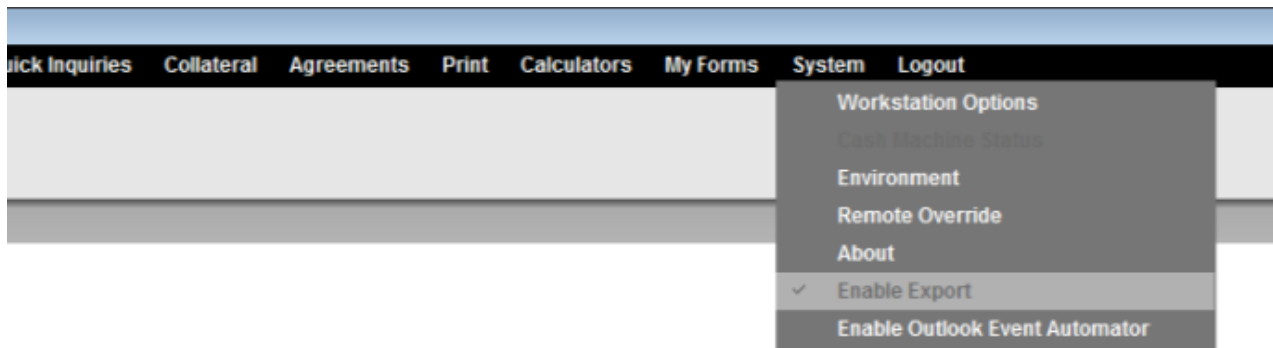
Navigation:

Upon each logon, any user with the proper authority will be able to enable the DNA Exporter via the Relationships module, System menu item. This feature is disabled by default upon logon and must be activated with each successful logon.

Services > Relationships > System > Enable Export



Clicking to enable DNA Exporter will cause the Enable Export menu list item to be disabled and checked:



Please Note: Users without permissions to use DNA Exporter will not see the Enable Export menu item listed in Services > Relationships > System.

Screen Appearance:

Once DNA Exporter has been enabled, right-clicking on any grid within the system will display four options for the data. Each option is explained in more detail below.

- 1. **Export Excel**
- 2. **Export CSV**
- 3. **Print Preview**
- 4. **Print**

User Fields

User Field Code	Description	Data Type	Person	Organization	Account	Property	Override	External Entity
8BID	BAM/Bankers Toolbox FI Number	Character	No	Yes	No	No	No	No
8EDC	Entity Date of Last Contact	Date	Yes	Yes	No	No	No	No
8IDP	Debit Card Roundup Acct #	Numeric	No	No	Yes	No	No	No
8INS	Insurance Contract Date	Date	No	No	Yes	No	Yes	No
8LSC	Large or Small Business Code	Variable Character	No	No	No	No	No	No
ADAC	ADAD Cancellation	Numeric	No	No	No	No	No	No
AGNT	Insurance Agent Name/Phone	Character	No	No	No	No	Yes	No
ALC	Mainframe Asset Lim Code	Variable Character	No	No	No	No	Yes	No

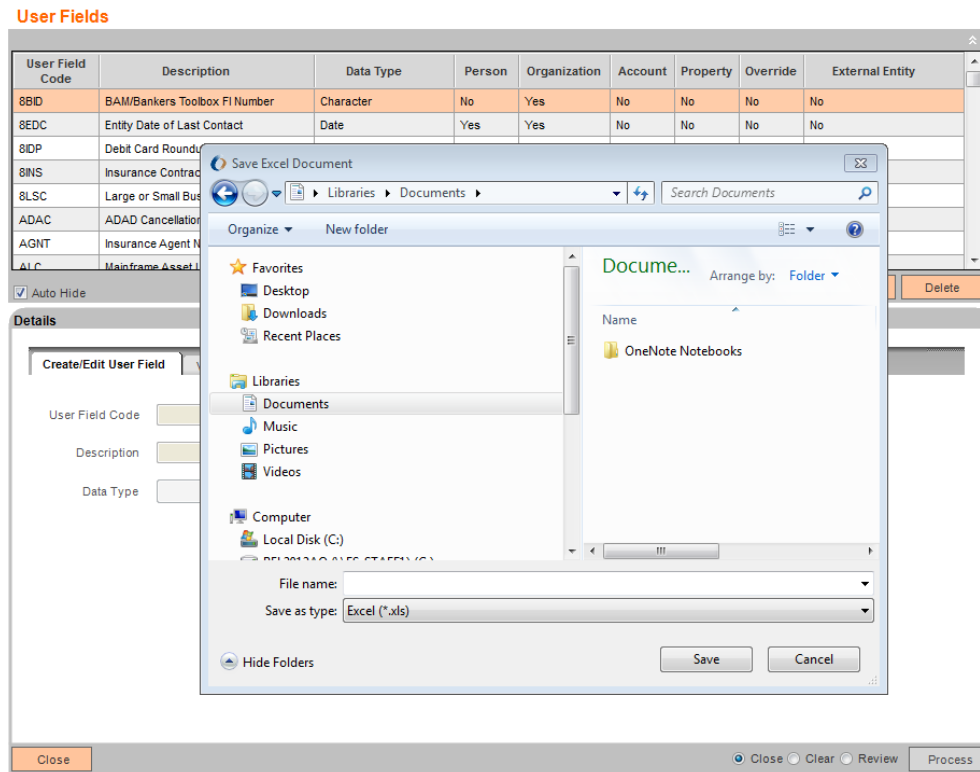
Auto Hide

Export Excel
Export CSV
Print Preview
Print

Create Edit Delete

1. Export Excel

- a. When selecting the Export Excel option, the Save Excel Document pop-up window will display.
- b. Select a file name and location for the Excel document.
- c. Select Save.

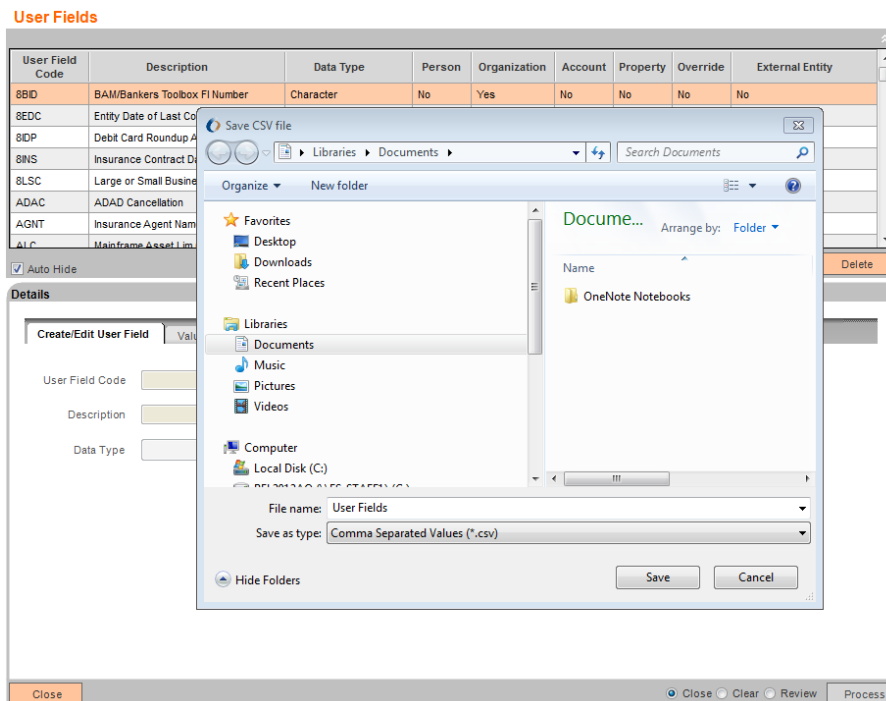


- d. The document will not automatically open. Navigate to the location where the file was saved and Open.

	A	B	C	D	E	F	G	H	I	J
	User Field Code	Description	Data Type	Person	Organizati	Account	Property	Override	External Entity	
1	8BID	BAM/Bankers Toolbox FI Number	Character	No	Yes	No	No	No	No	
2	8EDC	Entity Date of Last Contact	Date	Yes	Yes	No	No	No	No	
3	8IDP	Debit Card Roundup Acct #	Numeric	No	No	Yes	No	No	No	
4	8INS	Insurance Contract Date	Date	No	No	Yes	No	Yes	No	
5	8LSC	Large or Small Business Code	Variable Character	No	No	Yes	No	No	No	
6	ADAC	ADAD Cancellation	Numeric	No	No	Yes	No	No	No	
7	AGNT	Insurance Agent Name/Phone	Character	No	No	Yes	Yes	Yes	No	
8	ALC	Mainframe Asset Lim Code	Variable Character	No	No	Yes	No	Yes	No	
9	ASST	FHLB Boston Asset Verification	Yes/No	No	No	Yes	No	No	No	
10	BIAB	BIA Security Balance	Currency	No	No	Yes	No	Yes	No	
11										

2. Export CSV

- When selecting the Export CSV option, the Save CSV file pop-up window will display.
- Select a file name and location for the CSV.
- Select Save.



- The file will not automatically open. Navigate to the location where the file was saved and Open.

3. Print Preview

- Selecting the Print Preview option will launch a Preview of the data displayed on the screen.



User Field Code	Description	Data Type	Person	Organization	Account	Property	Secured	External Entity
BSIS	SAR/Bankers Toolbox FI Number	Character	No	Yes	No	No	No	No
BINC	Insurance Contract Date	Date	No	No	Yes	No	Yes	No
BLSC	Large or Small Business Code	Variable Character	No	No	Yes	No	No	No
ADAC	ADAP Cancellation	Numeric	No	No	Yes	No	No	No
AGBT	Insurance Agent Name/Phone	Character	No	No	Yes	Yes	Yes	No
ALC	Mainframe Agent Lim Code	Variable Character	No	No	Yes	No	Yes	No
ALLL	Allowance Loan Loss	Character	No	No	Yes	No	Yes	No
BIAR	BIA Security Balance	Currency	No	No	Yes	No	Yes	No
BVSE	Secured Bank Issuance YN	Yes/No	No	No	Yes	No	Yes	No
CLSD	Confide/Verified Address Date	Date	Yes	Yes	No	No	No	No
CAFT	Auto Pmt YN	Yes/No	No	No	Yes	No	No	Yes
CASQ	Credit Card Activity Sequence	Numeric	No	No	Yes	No	No	Yes
CAUT	Authorization Amount	Currency	No	No	Yes	No	No	No
CCDI	HEC Cards Issued	String	No	No	Yes	No	No	No
CCSD	SO NOT USE CCR Start Dt	String	No	Yes	No	No	No	No
CD30	Delinquent 30 Days	String	No	No	Yes	No	No	No
CD60	Delinquent 60 Days	String	No	No	Yes	No	No	No
CD90	Delinquent 90 Days	String	No	No	Yes	No	No	No
CDLQ	Delinquent Amount	Currency	No	No	Yes	No	No	No
CDPD	Days Past Due	String	No	No	Yes	No	No	No
CDSD	Dispute Amount	Currency	No	No	Yes	No	No	No
CDSD	Dispute Days	String	No	No	Yes	No	No	No

4. Print

- The Print option will print the contents displayed to the user on the screen.
- A Print pop-up window will display allowing the user to choose a printer and select options for the printed document.

Tips and Tricks:

Only fields visible at the time of the export request will be exported.

For example, none of the export options will include inactive product minors if the *Display Active Minors Only* checkbox is checked on the Product Maintenance screen.

Product Maintenance

Major Account Types: Retirement Plans
Major Account Category: Retirement

Display Active Minors Only Customer Products

Minor Code	Description	Valid	Status
IRAB	Beneficiary IRA Plan	Yes	Active
IRAC	Conduit IRA Plan	Yes	Active
IRA	IRA Plan	Yes	Active
ROTH	ROTH Contributory Plan	Yes	Active
RTHC	ROTH Conversion Plan	Yes	Active
SEP	SEP Plan	Yes	Active
MSA	Medical Savings Plan	Yes	Active

Buttons: Create, Edit, Inactivate

Because only active minors are displaying on the screen at the time of the export request, only those fields will be displayed in the export results.

1	Minor Code	Description	Valid	Status		
2	IRAB	Beneficiary IRA Plan	Y	Active		
3	IRAC	Conduit IRA Plan	Y	Active		
4	IRA	IRA Plan	Y	Active		
5	ROTH	ROTH Contributory Plan	Y	Active		
6	RTHC	ROTH Conversion Plan	Y	Active		
7	SEP	SEP Plan	Y	Active		
8	MSA	Medical Savings Plan	Y	Active		
9	IRAE	Coverdell ESA	Y	Active		
10						

Unchecking the checkbox will then display inactive product minors which will then display on export results.

Product Maintenance

Assoc... Review

Major Account Types: Retirement Plans
 Major Account Category: Retirement
 Display Active Minors Only
 Customer Products

Minor Code	Description	Valid	Status
QMPP	Qualified Plan Money Purchase	No	Inactive
QPSP	Qualified Plan Profit Sharing	No	Inactive
IRAB	Beneficiary IRA Plan	Yes	Active
IRAC	Conduit IRA Plan	Yes	Active
IRAS	Simple IRA Plan	No	Inactive
SEPS	SAR SEP Plan	No	Inactive
IRA	IRA Plan	Yes	Active

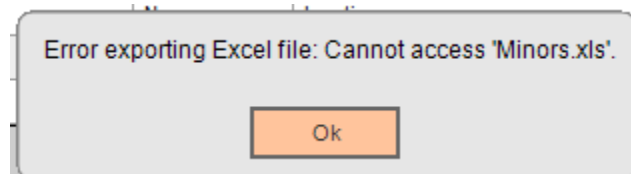
Create Edit Activate

	A	B	C	D	E	F
1	Minor Code	Description	Valid	Status		
2	QMPP	Qualified Plan Money Purchase	N	Inactive		
3	QPSP	Qualified Plan Profit Sharing	N	Inactive		
4	IRAB	Beneficiary IRA Plan	Y	Active		
5	IRAC	Conduit IRA Plan	Y	Active		
6	IRAS	Simple IRA Plan	N	Inactive		
7	SEPS	SAR SEP Plan	N	Inactive		
8	IRA	IRA Plan	Y	Active		
9	ROTH	ROTH Contributory Plan	Y	Active		
10	RTHC	ROTH Conversion Plan	Y	Active		
11	SEP	SEP Plan	Y	Active		
12	MSA	Medical Savings Plan	Y	Active		
13	IRAE	Coverdell ESA	Y	Active		
14	MPSP	Master QP Profit Sharing Plan	N	Inactive		
15	MPP	Master QP Money Purchase Plan	N	Inactive		
16						

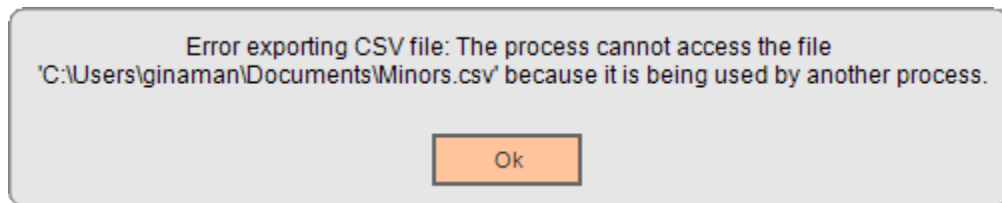
Field Listing:
Not applicable.

Application Messages:

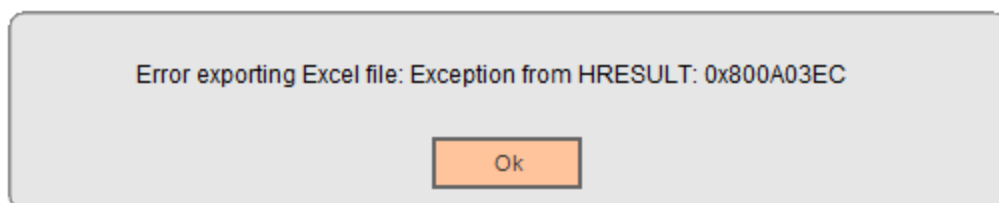
A message will display if a user attempts to export a grid as an Excel file, into the same folder with the same file name as a previously-existing, open Excel file (overwrite an already opened XLS file). Please see below for an example. The message will specifically reference the file name:



A message will display if a user attempts to export a grid as a CSV file, into the same folder with the same file name as a previously-existing, open CSV file (overwrite an already opened CSV file). Please see below for an example. The message will specifically reference the file name:



The following message may appear if the user elects to cancel the file replacement process of an Excel file with the same name in the same location as a pre-existing Excel file.



Additional Requirements:

- DNA 3.3 or later version is required.
- The proper Authkey must be generated for this App.
- Microsoft Excel 2003 or higher required for use of the “Export Excel” function

Setup:

- Select the Permission Codes under the Authorization Item through Security > Authorizations > Edit > Authorization Permission Maintenance. A new Enable Exporting (EEXP) authorization item has been created for use with the DNA Exporter app. Users will need the View permission on EEXP in order to utilize the DNA Exporter.
- Exporting will need be enabled from the Relationships > System > Enable Export menu item with each login

Configuration Checklist:

Item	Test Environment	Production Environment
Permission Codes		

Revisions

Date	App Version #	Change
03/2010	1.0.0.0	Application Created
04/2010	1.1.0.0	Added the ability to write output to a local temporary directory
09/2010	1.2.0.0	Added Major Account Type Parameter
04/2014	1.2.0.0	Documentation updated to meet new user guide template standards