

# **Contact Info Tracker**

ConInfoMissNotif.dnax DNAapp Id: A2349823-9F0D-47A0-864C-35545851E71E

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#### **Overview:**

The Contact Information DNAapp is an online application that allows the User to proactively review and monitor person records that have missing contact information, such as phone numbers and email addresses, along with being able to add and release warning flags for these records in real-time to help monitor these records that need attention.

This allows a Financial Institution an on-demand channel to always be able to track these outstanding person record issues without having to request and run batch reports, and possibly work off "dated" information from a previous night's batch processing run.

### Key Benefits:

The Contact Information DNAapp provides the Financial Institution with flexible setup, review, and simplified processing. Other benefits include:

- The ability to query online for person records that need attention due to missing phone numbers and email addresses.
- Institution-level settings to set separate warning flag codes for each missing contact information condition (i.e. one for missing phone number, one for missing email address).
- Functionality to "mix/match" for the queries so a User may select one or both of the missing Contact Information values to query against.
- Ability to add warning flags on one, some, or all of the records that need attention with one-click functionality.
- Functionality to review and release warning flags if the person record has been updated with values for the missing data but the warning flag has not been released, and also to prevent warning flags from being released (via this app only) if the data is still missing/outstanding.
- Security controls that work with standard DNA authorizations to separate the screen functionality into query/review and query/review/flag maintenance, if desired.
- Full activity and audit tracking of warning flag placements and releases.
- Being able to monitor person record outstanding items and cleanup efforts in real-time via screen access, versus having to work off batch reports.

## **Processing:**

The Contact Information application is designed for Financial Institutions to utilize online functionality via a screen application.

To gain access to the Contact Information application, the User must be granted the "Relationship Profile" Authorization Item and the "PQAU – PersRecQualCtrl Notif App Auth" Authorization Profile to perform the adding and releasing of warning flags using this screen. To first access the screen, the User will go to the Relationships Module > Quick Inquires > Person Records Quality Control and select the new menu Item called 'Contact Information'.

Quick Inquiries	Collateral	Agreem	ients	Print	Calculators	My Forn
ACH Transac	ctions		UE.			
Activity						
Balance Hist	tory					
Check Funds	s History					
History Quer	гу					
Owner						
Person Reco	ords Quality C	Control	۱.	Sec	urity Informatio	n
Product Rate	e Schedules			Con	tact Informatio	n
Product Rev	iew			Expi	ring Identificati	ion
Relationship	Profile		E			
Transaction	History					

Upon selecting this item, the new screen will be presented. Below is the default view of the Contact Information screen when the User selects the menu item.

Contact Information				
Search Criteria Reports				
Phone Number	O Email Address	C Both	🗌 Release all ID Warning Flags	Release Warning Flags
Close				Guery

To create a query, the User will select whether they will search for Phone Number, Email Address or Both by selecting the appropriate radio button.

Once the User has selected their search criteria they will select the Query button to display the Records List. If there are no records found based on the criteria selected when the Query button is selected, the message "No records found." is displayed.

orts				
C Phone Number	C Email Address	C Both		
			Release all ID Warning Flags	Release Warning Flags Query Clear
Sec.				
ds List	-			
Person Name	Person Number	Record Type	Existing Warning Flag	Add Warning Flag
				No records foun
				No records four

The number of records displayed on the page is determined by the Records Per Page calculation variable. This variable can contain a value between 16 and 99 with the default set to 16 records per page. Based on the number of records displayed per page, a scroll bar may appear on the right side of the Records List to allow the User to see and work all records on that individual page.

**Note:** The default value of 16 is used for the examples within this section of the User Manual.

**Note:** Selection of the Both radio button to include Phone Number and Email Address for the Query will make response times longer, and this is largely dependent upon the financial institution's database size and performance. As the process is similar to a large Transaction History Query, the response time may take some time to retrieve the desired records.

If there are 16 records or less found based on the criteria selected when the Query button is selected, the Records List will bring back and display the first 16 records and will sort the list in alphabetical order by lower case Name.

Search Criteria				
Reports				
O Phone Number	C Email Address	@ Both		
			E Release all ID Warning Flags	Release Warning Flags Query Clear
Dest				
Records List				A defaile an inter Films
Person Name	Person Number	Record Type	Existing Warning Flag	Add warning risg
Aaron G. Surch	22769	Email Address	N	
Aaron Grate	16874	Phone Number	Y	
Aaron Grate	16874	Email Address	- <b>X</b> .	
Aaron J. Matthes	5476	Email Address	N	<b>—</b>
Aaron L. Gackenbach	1589	EmailAddress	N	
Aaron R. Sims	24739	Email Address	N	Γ.
Aaron Whipple	26994	Email Address	N	
Aaron Zettlemoyer	12317	EmailAddress	N	Г
Abc.A. Kilppie	25945	EmailAddress	N	
Abc D. Balascak	24002	Phone Number	N	Г
Abc D. Balascak	24002	Email Address	N	
Abc Dwyer	8937	Email Address	N	
Abc H. Krenicky	15200	Phone Number	N	
Abc H. Krenicky	15200	Email Address	N	E.
Abc H. Reabuck	3876	Email Address	N	
Abol American	24152	Phone Number		<b></b>

If there are more than 16 records found, then once the User has selected their search criteria they will select the Query button to display a message "Search result found x,xxx records displaying in y,yyy pages.", where the 'y,yyy' value is the 'x,xxx' value divided by 16 (the value in the Records Per Page calculation variable).

arch Critteria Neporte			
C Phone Number	C Ernel Address	F Both	Refease all D Warning Plags Release Warning Flags
- 23			Lang Case
			Search results found 16,428 records displaying in 1,027 page

When the User clicks 'OK' to close the message, the data grid will show only the 1st page of the results which contain the first 16 records and will sort the list in alphabetical order by

lower case Name. Each page will contain 16 records and the number of pages displayed will depend on the number of records returned.

earch Criteria Reports				
C Phone Number	C Email Address	Both		
			Release att ID Warning Flags	Guery Clear
( Cold )				
lecords List	1 000 0000 0		N	
Person Name	Person Number	Record Type	Esisting Warning Flag	Add warrong raig
Aaron G. Surch	22769	Emeil Address	×	E
aaron grate	16874	Phone Number	¥	Г
saron grate	16874	Emel Address	×	
Aaron J. Matthes	5478	Email Address	¥	Ē
aaron L geckenbach	1589	Phone Number	¥	0
saron L gackenbach	1589	Emeil-Address		
Aaron R. Sims	24739	Email Address	Ŷ	
Aaron Whipple	26994	EmailAddress	Y	C
saron zettlemoyer	12317	Email Address	÷	E.
Abc A. Klipple	25946	Erral Address	*	
Abc D. Balascali	24002	Phone Number	1 N	
Abc D. Balescak	24002	Email Address	¥	Г
abc dwyer	8937	Errall Address	N N	<b>1</b>
abc h. reabuck	3876	Email.Address	Y	C .
Abc L. American	21152	Phone Number	¥	12
onel American	21152	Final Address	~	-

If multiple pages are returned, the User can access the pages by doing one of the following:

- Click an arrow (>) to go to the next page.
- Click an arrow (>>) to go to the last page.
- Click an arrow (<) to go to the previous page.
- Click an arrow (<<) to go to the first page.
- Input the number in the text box of the paging control field, select the Tab or Enter key, and the User will be brought to that specific page directly.

Fiserv

earch Criteria				
Reports				
C Phone Number	C Email Address	🖗 Both		
			T Release all ID Warning Plags	Release Warning Flags
				Query Clear
Children .				
Records List				
Person Name	Person Number	Record Type	Existing Warning Flag	Add Warning Flag
Beck T. Mohr	13830	Email Address	Ý	Г
Bedco A. Ludivico	15759	Phone Number	¥	Г
Bedco A. Ludivico	15759	Email Address	Y	Г
Bedco B. Schofield JR	4703	Email Address	Y	Г
Bedco Ginther	10054	Email Address	Y	Г
Bedco Semonel	26349	Phone Number	×	Г
Sedco Semoneit	26349	Email Address	*	E
Bedco 1. Platt	24329	Email Address	Ŷ	E.
Bedco V. Hutnik	22000	Phone Number	Ŷ	<b></b>
Bedco V. Hutnik	22000	Email Address	¥	Γ'
BELNOAA, Norten	4919	Email Address	Y	
OELINDA E. Brookes	10575	Email Address	Y	Г
SELNDA J. Raser	16095	Phone Number	¥.	E .
SELNDA J. Raser	16095	Email Address	×	r
BELNDA L. Shrammel	24438	Phone Number	×	17
SFLNDA L Stratunel	24438	FrailAntreas	~	E

**Note:** If Record has previously been flagged, the Existing Warning Flag column will display a "Y". If Record has not been flagged yet the field value will be "N".

To add a warning flag to one or more Person Records, the User may select the checkbox located in the column header under 'Add Warning Flag' to select all Person Records on that page or select individual Person Records by selecting the checkbox on a given row.

earch Criteria Reports				
Phone Number	C Email Address	C Both	C Release all ID Warming Flags	Referen Warning Flags
				Query Clear
Records List				
Person Name	Person Number	Record Type	Existing Wansing Flag	Add Warning Flag
Aaron Grate	16874	Phone Number	. 10	Ē
Abc D. Balascal	24002	Phone Number	14	2
Abc H. Krenicky	15200	Phone Number	4	Г
Abc L. American	21152	Phone Number	4	r
Abdalah R. Dedeased	20185	Phone Number	54	E
Abdalian Sheata	18688	Phone Number		F
Abigail Geales	10825	Phone Number	N	C
Abigel T. Hire	26327	Phone Number	. N	F
Abraham M. Eliason	25372	Pione Number		Г
Abraham R. Hartney	19999	Phone Number	N	T.
Abraham T. Deleon	13819	Phone Number	N	E
Accounting H. Saffici	7757	Phone Humber	n	F
Accounting J. Rainlings	20354	Phone Number	8	
Accounting P. Townsend	14415	Phone Number	N N	r
Accounting Zaccone	25554	Phone Number	14	П
Arta Fahian	21222	Plone liumber		<b>F</b>

**Note:** The "Add Warning Flag" button will only be enabled after at least one Add Warning Flag checkbox has been selected.

Once the records are selected, the User will select the Add Warning Flag button. A message will be triggered "Are you sure you want to flag xx Person Records?"

Search Criteria				
Reports				
Phone Number	C Email Address	C Both		
			🗖 Release all ID Warning Flags	Release Warning Plags
				Query Glear
Dete				
Records List				
Person Name	Person Number	Record Type	Existing Warning Flag	Add Warning Flag
Aaron Grate	16874	Phone Number	N	Г
Abc D. Balascak	24002	Ptone Number	N	ম
Abc H. Krenicky	15200	Phone Number		
Abo L. American	21152	Phone Number	Ale you	sule you want to hag 1 Herse
Abdallah R. Dedeased	23185	Phone Number		Ves No
Abdallah Sheats	18608	Phone Number		
	-34520	Dione Number	м	
Abigal Geake	19825	Passile manager		
Abigal Geale Abigal T. Hire	19825 25327	Phone Number	14	Г
Abigal Geake Abigal T. Hire Abraham M. Elason	19825 25327 25372	Phone Number Phone Number	N	r r
Abigal Geske Abigal T. Hire Abraham M. Eleson Abraham R. Hartney	19825 25327 25572 19999	Phone Number Phone Number Phone Number	N N N N	г г г
Abigal Geale Abigal T. Hire Abraham M. Elason Abraham R. Hartney Abraham T. Deleon	19825 25327 25372 19899 13819	Phone Number Phone Number Phone Number Phone Number	N N N	
Abigal Geake Abigal T. Hire Abraham M. Elason Abraham R. Hartney Abraham T. Deleon Accounting H. Salfici	19825 25327 25372 19899 13819 7757	Phone Number Phone Number Phone Number Phone Number Phone Number	N N N N	
Abigal Geake Abigal T. Hire Abraham M. Eliason Abraham R. Hartbey Abraham T. Delbon Accounting H. Saffici Accounting J. Rawlings	19825 25327 25372 19899 13819 7757 20354	Prone Number Phone Number Phone Number Phone Number Phone Number Phone Number	N N N N N	
Abigal Geake Abigal T. Hire Abraham M. Eleson Abraham R. Hartney Abraham T. Deleon Accounting H. Satffici Accounting J. Rawlings Accounting P. Townsend	19825 25327 25372 19999 13819 7757 20354 14415	Phone Number Phone Number Phone Number Phone Number Phone Number Phone Number	N N N N N	
Abigal Geake Abigal T. Hire Abraham M. Elason Abraham R. Hartney Abraham T. Deleon Accounting H. Satficl Accounting J. Rawlings Accounting J. Rawlings Accounting P. Townsend Accounting Zaccone	19825 25327 25572 19999 13819 7757 20354 14415 25554	Phone Number Phone Number Phone Number Phone Number Phone Number Phone Number Phone Number Phone Number	N N N N N N	

The User will select the Yes button to add the warning flags to the Person Records.

The corresponding warning flag as defined by the No Phone Warning Flag Code or No Email Warning Flag Code calculation variables will be added to the Person Record.

The User will be returned to the Contact Information screen.

Conta	ct Information				
Search	Criteria				
Report	ts				
	O Phone Number	C Email Address	C Both		
				🗌 Release all ID Warning Flags	Release Warning Flags
					Query Clear
Close	e				

**Note:** If there are more than 16 records (value based on Records Per Page calculation variable) returned, there will be multiple pages and the User will work one page at a time. If the checkbox is checked in the column header under the 'Add Warning Flag' on the first page, it will not select all of the records returned, it will only select all of the records on that specific page.

**Note:** If the User selects one or more of the Add Warning Flag checkboxes on the page displayed and does not click the Add Warning Flag button but then choses to select another page, the checkboxes will be cleared. When the User returns to the original page they were working, the checkboxes are unchecked.

An online report is available which will display all Person Records that have been flagged (Existing Warning Flag = Y). The Contact Information Warning Flag Placement Report will be triggered when selected from the Reports menu.

Contact Information			
Search Criteria			
Reports			
Contact Information Warning Flag Placement Report	C 8-#		
Contact Information Warning Flag Release Report	O Both		
Contact Information Extract		Release all ID Warning Flags	Release Warning Flags
			Query Clear
Close			

Once selected, the online report will display on the screen.

Anywhere P: CONINFOMIS:	inancial SWARN	Contact Information Warn	ing Flag Placement Report	Run Date Post Date Page	: 05-02-2016 : 05-02-2016 : 1 of 1
Person Number	Person Name		Warning Plag	E	ffective Date
13019 15131 15200 15200 16089 16089 16089 16089 1885 19825 19999 21052 21052 22293 22293 22938 24002	Abraham T. Deleon AMY J. Demko Abc H. Krenicky Abc H. Krenicky AlvSON W. Beahm AlvSON W. Beahm AlvSON W. Beahm AlvGon Grate Abraham R. Hartney AMY F. Igoe III AlvSON L. Reduzzi AMY F. Igoe III AlvSON L. Reduzzi AMY L. Rylko Abc D. Balascak		No Email Warning Fla No Phone Warning Fla No Bmail Warning Fla No Phone Warning Fla No Phone Warning Fla No Phone Warning Fla No Phone Warning Fla No Email Warning Fla No Email Warning Fla No Email Warning Fla No Bmail Warning Fla No Phone Warning Fla No Phone Warning Fla	Code         Code           Code         Code	$\begin{array}{c} 02-03-2016\\$
	Report Totals				
	Total Number of W	arning Flags Added: 1	5		

**Note:** The specific warning flags that will be placed on the Person Records must be defined in the Calculation Variable setup. The respective Warning Flag codes must be entered in the No Email Warning Flag Code and No Phone Warning Flag Code calculation variables.

Variables		
Selection Criteria		\$
Calculation Type	Person Records Quality Control	Show History
System Variables		\$
Type Description	Variable Description	Value
Person Records Quality Control	Description to Exclude	
	No Email Warning Flag Code	NEML
	No Phone Warning Flag Code	NPHN
	Records Per Page	16
Auto Hide		Edit

To Release the Warning Flags, the User will first select the desired radio button and then check the Release all ID Warning Flags checkbox:

Conta	act Information				
Repor	Criteria				
C	@ Phone-Number	C Email Address	C Both		
				Release all ID Warning Flags	Release Warning Frags
					Query Clear

Once both are selected, the User will then click the Release Warning Flags button.

The Person Warning Flags will be released in the following cases:

- 1. If the Phone Number radio button is selected, then the Primary Phone Number field on the Person Record must have a value for the corresponding warning flag to be released.
- 2. If the Email Address radio button is selected, then the Email Address field on the Person Record must have value for the corresponding warning flag to be released.
- 3. If the Both radio button is selected, then any of the two cases as described above must to be met for the corresponding warning flag to be released.

The Contact Information Warning Flag Release Report will be triggered when selected from the Reports menu item.

Contact Information			
Search Criteria Reports			
Contact Information Warning Flag Placement Report Contact Information Warning Flag Release Report	C Both		
Contact Information Extract		🗌 Release all ID Warning Flags	Release Warning Flags Query Clear
Close			

This online report will show the Person Records that have had their warning flags inactivated.

Anywhere Fi rt: CONINFOMIS:	nancial Con DELEASE	act Information Warning Plag Release Report	Run Date Post Date Page	e: 05-03-2016 e: 05-03-2016 e: 1 of 1
Person Number	Person Name	Warning Plac	g I	Inactive Date
16089 24435	ALYSON W. Beahm ALYSON C. Roland	No Phone War No Phone War	rning Flag Code rning Flag Code	05-03-2016 05-03-2016
	Report Totals			
	Total Number of Warning	Flags Released: 2		

#### **Application Messages:**

After the User selects the criteria and clicks the Query button, a message "No records found." is displayed if there are no records that match the selection criteria.

ch Criteria porte				
© Phone Number	C Email Address	C Both	Release all ID Warning Flags	Release Werning Flag Query Clear
ords List	Person Bumber	Record Type	Existing Warning Flag	Add Warning Flag
a set a set a set to be				

After the User selects the criteria and clicks the Query button, a message is displayed, "Search result found x,xxx records displaying in y,yyy pages." This message is to inform the User of the number of records and pages that will be displayed. The number of records displayed is determined by the value of the Records Per Page calculation variable.

Contact Information				
earth Crimin Reserve				
C Parentipelar	C Bert Lateran	# 9;0		
			J" Research of Q Marring Page	Name of Concession, Name
114-5				
			(	Assessment and the state restores desceaving in 1 both pages
			*	
			S	

After the Add Warning Flag checkbox is selected for all Person Records the User wishes to flag they will select the Add Warning Flag button. When the User selects the button a message will display, "Are you sure you want to flag [x] Person Records?"

Contact Information					Qu	ery Clear	
Close							
Records List							
Person Name	Person Number	Record Ty	rpe	Existing Warning Flag	Ad	d Warning Flag	
ALYSON C. Roland	24435	Phone Number		N			
ALYSON L. Reduzzi	22293	Phone Number	Are y	you sure you want to flag 1 Person	Records?		
ALYSON W. Beahm	16089	Phone Number					
AMY F. Igoe III	21052	Phone Number		Yes No			
AMY J. Demko	15131	Phone Number					
AMY L. Rylko	23938	Phone Number		N			
Aaron Grate	16874	Phone Number		N			

If the Core API 7772 has not been assigned to the User's auth profile and the User selects the Add Warning Flag button and attempts to add warning flags to the selected person records a message will be triggered: "The Warning Flags could not be added. User Does not have Authority to this Interface."

Contact Information				Query Clear
Close				
Records List				
Person Name	Person Number	Record Type	Existing Warning Flag	Add Warning Flag
ALYSON C. Roland	24435	Phone Number	N	
ALYSON L. Reduzzi	22293	The Warning Flags cou	uld not be added. User Does not ha	ve Authority to this Interface.
ALYSON W. Beahm	16089	$\mathbf{V}$		
AMY F. Igoe III	21052		ОК	
AMY J. Demko	15131	1		
AMY L. Rylko	23938	Phone Number	N	

If the Core API 7772 is assigned to the User's auth profile but does not have the needed auth permissions and selects the Add Warning Flag button and attempts to add warning flagsto the selected person records a message will be triggered: "The Warning Flags could not beadded. User Does not have Authority for Transaction."



If a User attempts to add a warning flag to a person record when a value has been set for the No Phone Warning Flag Code or No Email Warning Flag Code calculation variables that does not match a valid warning flag code in the Warning Flag table, a message will be triggered: "The Warning Flags could not be added. Invalid WarnFlagCd Provided in Request."



If a User attempts to add a warning flag to a person record when multiple values have been set for the No Phone Warning Flag Code or No Email Warning Flag Code calculation variables a message will be triggered: "The Warning Flags could not be added, please ensure a valid Calculation Variable Value is entered."

Contact Information				Query Cear	ľ
Records List					
Person Name	Person Namber	Record Type	Existing Warning Flag	Add Wansing Flag	-
ALYSON C Reland	24435	Dinne Konthal	0.	E	
ALYSON L. Reduzzi	2229	The Warning Flags of	ould not be added, please ensure a va	Ed Calculation Variable Value	
ALYSON W. Beahm	1600	•	is entered.		
AMY F. Igoe II	2105				
AWY J. Denko	1513		Cin		
ANV L. Ryka	23938	Phone Number	14	<b></b>	
Aaron Grate	16574	Phone Number	11	C	

If a User selects the Phone Number radio button and the No Phone Warning Flag Code calculation variable is null, when the User selects the Query button, a message will be triggered: "Invalid WarnFlagcd Provided In Request."

Contact Information				
Reports				
If Phone Number	C Erai Address	C ach		
			The Hematic all Children of Plays	Annasa Assessing Flags
			1	
				invalid WarnPlaged Provided in Request
				CH:
				State State

If a User selects the Email Address radio button and the No Email Warning Flag Code calculation variable is null, when the User selects the Query button, a message will be triggered: "Invalid WarnFlagcd Provided In Request."

Contact Information			
Search Critteria			
anteres .		1122222 11	
C Poore Number	Const Address	Clibeth	
			Therease al Difference Plage Remain Warning Plags
			Stary Deal
			insald Aprilland Provided in Recent
			•••
			CK

If a User selects the Both radio button and the No Phone Warning Flag Code or No Email Warning Flag Code calculation variable is null, when the User selects the Query button, a message will be triggered: "Invalid WarnFlagcd Provided In Request."

Contact Information				
earch Criteria Reporte				
C Phone Number	C Email Address	€ Both	E Release all ID Warring Plags	Reverse Warning Flags Query: Clear
<del>0</del>				19
				Invalid WarnFlagtd Provided In Reques
				OK

If a User attempts to trigger the Contact Information Extract when there are no applicable records, a message will be triggered when the menu item is selected, the message will read "No Records Found."

Search Criteria Reports Contact Information We Contact Information We Contact Information Ext	rning Flag Placement Report ming Flag Belaase Report ract	if both	T Release all ID Warring	Plags Relate Warning Flags
Contact Information Search Criteria Reports				
C Phone Number	C Email Address	@ Both	Refease all ID Warning Flag	Reisese Warming Fiegs
				Query Clear
Dates				Ourry Creat
Records List Person Barne	Person Number	Record Type	Existing Warning Flag	Overs Clean
Records List Person Barne ALYSON C. Rolend	Person Number 24435	Record Type Phone Number	Existing Warning Flag	Add Warning Flag
Records List Person Barne ALYSON C. Roland ALYSON C. Roland	Person Number 24435 24425	Record Type Proce Humber Enal Address	Existing Varning Flag N	Add Warning Flag
Records List Person flame ALYSON C. Roland ALYSON C. Roland ALYSON Xemechel	Person Number 24435 24425 10559	Record Type Phone Number Emal Address Phone Number	Execting Warning Flag N N N	Add Warning Flog
Records List Person flame ALVSON C. Rolend ALVSON Komechel ALVSON Komechel	Person Number 24435 24435 10569 10569	Record Type Proce Hunder Email Address Proce Hunder Comi Address	Execting Varning Flag N N N	Add Warning Pag
Records List Person Barne ALVSON C. Rolend ALVSON Kenechel ALVSON Kenechel ALVSON Kenechel ALVSON I. Reduzs	Person Bumber 24435 24455 15569 12569 22233	Record Type Phone Number Email Address Phone Number Email Address Phone Number	Execting Varience Flag N N N N	Add Warning Flag
Records List Person Rame ALYSON C. Rolend ALYSON C. Rolend ALYSON Kemechel ALYSON Kemechel ALYSON Reduzs ALYSON Role	Person Bumber 24435 24455 10569 10569 22283 4912	Becord Type Phone Number Email Address Phone Number Email Address Email Address Email Address	Exerting Warning Flag N N N N N N N N	Add Warning Flag

If a User who does not have access to Core API 7772 selects the Release Warning Flags button and attempts to release warning flags a message will be triggered: "The Warning Flags could not be released. User Does not have Authority to this Interface."

Search Criteria Reports				
Ø Phone Number	C Enal Address	@ Both		
			F fielswee all ID Warning Flags	Ratasan Warring Flags
		_		Givery Giter
Ojii		The Warring Pl	ags could not be released. User Does not have a	Authority to this interface.

If the Core API 7772 is assigned to the User's auth profile but does not have the needed auth permissions and selects the Release Warning Flags button and attempts to release the warning flags, a message will be triggered: "The Warning Flags could not be added. User Does not have Authority for Transaction."



If a User selects the Release Warning Flags button, and no warning flags fit the criteria to be released, message will be triggered: "There are no warning flags that meet the criteria to be released".

arch Criteria Reports					
# Phone Number	C Email Address	O Both			
			Release all ID Warning Flags	Release Warni	nig Flags
				Query	Clear
Giese ]			There are no warning flags that meet the criteria to	be released	

If the User attempts to release the warning flags when the Phone Number radio button is selected and the No Phone Warning Flag Code calculation variable is null, a message will be triggered: "Invalid WarnFlagcd Provided In Request."

ontact information				
arch Criteria Reporta				
e Poste haster	C David Address	6 ten		
			P Release all ID Warning Flags	Relation Warning Plags
				Gasty Class
3464 C				
				wand warr+rap;d +rowbed in vieture
				Ce.

If the User attempts to release the warning flags when the Email Address radio button is selected and the No Email Warning Flag Code calculation variable is null, a message will be triggered: "Invalid WarnFlagcd Provided In Request."

och Collecta				
bour .				
C Phone Muster	R that identi	0.219		
			R Talassa al O Naming Page	Relation Warning Plage
				They The
			1.1	
				-
				trustid Hamilaged Provided in Reg.
				0.4

If the User attempts to release the warning flags when the Both radio button is selected and Contact Info Tracker 10/19/2021 the No Phone Warning Flag Code or No Email Warning Flag Code calculation variable is null, a message will be triggered: "Invalid WarnFlagcd Provided In Request."

Contact Information Reach Officia Reports			
di Horahanian	C Lines Amment	e an	
			P Research Dittering Page Terring Trape
and a later			
			woodd WaterFlagge Providentin Res

When the Release Warning Flag button is selected, a message will display "Are you sure you want to Release all previously flagged Person Records?" Y/N

Contact Information					
earch Criteria					
Phone Number	C Email Address	@ Both			
			Release all ID Warning Flags	Release Wa	ming Flags
				Query	Gieal
Case		Are you se	are you want to Release all previously flagged	Person Record	16?

When a value of less than 16 or greater than 99 is entered in the Records Per Page calculation variable, when the User tries to access the Contact Information screen, a message is displayed: "The Records could not be retrieved, please ensure the Calculation Variable Value for Records Per Page is between 16 and 99."

Contact Information			
Search Criteria Reports			
@ Phone Number	C Envi Azoras	C Both	
			Remote al ID Warring Plags Ourry Disa
- 544A			
			The Records could not be referenced, please ensure the Calculation Variable Value for
			HIGSING HIT Happy is decreased to be av
			<u></u>

#### Variables

In order for this App to be customized for different Financial Institutions, a set of Configuration Variables has been created with default values populated into the database. A Financial Institution can assign different values according to its system settings.

#### Calculation Categories:

An Institution level calculation category is required to associate the variables to the application. The following calculation category is used for that purpose.

Calculation Category Code	Description
PRQC	Person Records Quality Control

#### Calculation Types:

An Institution level calculation type is required to associate the variables to the application. The following calculation type is used for that purpose.

Calculation Category Code	Calculation Type Code	Description (how used)	MjMiYN
PRQC	PRQC	Person Records Quality Control	Ν

#### Calculation Variables:

The following Institution level calculation variables are required for the application. They are populated within the 'PRQC' calculation type.

Variable	Code	Description (how used)	Data Type	Default
No Email Warning Flag Code	NEMW	Warning flag code used to flag a person record with no email address. User defined value. If person record has the defined flag, the "Existing Warning Flag" field will display "Y". <b>NOTE:</b> The warning flag must be marked as a Person Warning Flag.	STR	<null></null>

Variable	Code	Description (how used)	Data Type	Default
No Phone Warning Flag Code	NPHW	Warning flag code used to flag a person record with no phone number. User defined value. If person record has the defined flag, the "Existing Warning Flag" field will display "Y". NOTE: The warning flag must be marked as a Person Warning Flag.	STR	<null></null>
Description to Exclude	DCEX	User will place one value in field. If the value entered is present in a Person Name field that is a part of the query it will not be displayed in the query results This is an optional feature that allows the FI to exclude records that may have been inactivated or purged.	STR	<null></null>
Records Per Page	RDPP	This value will determine the number of records displayed per page on the Contact Information screen. The value entered must be between the values of 16 to 99 with 16 the minimum and 99 the maximum value entered. If a value of less than 16 or greater than 99 is entered, when the User tries to access the Contact Information screen, an exception message will be raised. Note: Since Financial Institution may have multiple pages and each page of records must be "worked" separately, this calculation variable will allow the Financial Institution to have more than 16 records displayed if desired, so the User could "work" fewer pages. Note: To ensure performance is still within a high standard, the limit for the calculation variable value will be 99 records per page with the default set to	NUM	16

#### Activity:

This application updates the Activity tables when warning flags are added, using the following Activity Category and Activity Type:

Activity Category	Code	Activity Type	Code	Activity Subject
Person Maintenance	PMNT	Person Maintenance/Person	PERS	Person

#### Reports:

There will be two online popup reports that will be produced.

First, the Contact Information Warning Flag Placement Report (CONINFOMISSWRN.sqt) will show the Person Records that have had warning flags adde

Anywhere F rt: CONINFOMIS:	inancial SWARN	Contact Information	Warning Flag Placement R	eport			Run Post	Date: Date: Page:	05-02-2016 05-02-2016 1 of 1
Person Number	Person Name		Wa	rning 1	Flag			Eff	ective Date
13019 15131 15200 15200 16089 16089 16074 19825 19925 21052 21052 21052 22293 23938 24002	Abraham T. Deleon AMY J. Demko Abc H. Krenicky Abc H. Krenicky ALYSON W. Beahm AlYSON W. Beahm AlySON W. Beahm Abigail Geake Abraham R. Hartney AMY F. Igoe III AMY F. Igoe III ALYSON L. Reduzzi ALYSON L. Reduzzi ALYSON L. Reduzzi ALYSON L. Rylko Abc D. Balascak		No No No No No No No No No No No No No	Email Phone Rmail Phone Email Phone Email Email Phone Email Phone Phone Phone	Warning Warning Warning Warning Warning Warning Warning Warning Warning Warning Warning Warning	Flag Flag Flag Flag Flag Flag Flag Flag	Code Code Code Code Code Code Code Code		2-03-2016 2-03-2016 2-03-2016 2-03-2016 2-03-2016 2-03-2016 2-03-2016 2-03-2016 2-03-2016 2-03-2016 2-03-2016 2-03-2016 2-03-2016 2-03-2016
	Report Totals								
	Total Number of W	arning Flags Added:	15						

### **Field Listings**

Field	Description				
	Body of Report				
Person Number	Person Number associated to the Person Record that has just beenflagged.				
Person Name	Name of the Person Record that's just been flagged.				
Warning Flag	The name that corresponds to the Warning Flag Code defined in theNo DOB				
	Warning Flag Code, No Tax ID Warning Flag Code, or No Keyword Warning				
	Flag Code Calculation Variable				
Effective Date	The date the warning flag was created for the selected Person Record, the date				
	should be less than or equal to the current post date of when				
	the report was triggered.				
Report Totals					
Total Number of	Total number of active flags on Person Records.				
Warning Flags					
Added					

Second, the Contact Information Warning Flag Release Report (CONINFOMISSRELEASE.sqt) is to show which Person Records have had the phone number or email address updated, releasing the subsequent warning flag. The report will be generated when selected from the Reports menu item. This report will be viewed online and will be displayed in PREVIEW mode.

k: Anywhere Pi ort: CONINFOMIS:	inancial SRELEASE	Contact Information Wa	rning Flag Release	Report	Run Date: Post Date: Page:	05-03-2016 05-03-2016 1 of 1
Person Number	Person Name			Warning Flag	In	active Date
16089	ALYSON W. Beahm			No Phone Warning Flag	Code	05-03-2016
24435	ALYSON C. Roland			No Phone Warning Flag	g Code	05-03-2016
	Report Totals					
	Total Number of W	arning Flags Released:	2			

### **Field Listings**

Field	Description		
	Body of Report		
Person Number	Person Number associated to the Person Record that has had their flag		
	released.		
Person Name	Name of the Person Record that's flag has been released.		
Warning Flag	The name that corresponds to the Warning Flag Code defined in the No		
	Phone Warning Flag Code or No Email Warning Flag Code Calculation		
	Variable		
Inactive Date	Date the warning flag was released. The Inactive Date should be the		
	current post date.		
Report Totals			
Total Number of	Total number of records of flags that have been released.		
Warning Flags			
Released			

# Extract File

The Contact Information Extract (CONINFOMISSEXTRACT.sqt) following extract can be called from the Reports menu item on the Contact Information screen.

File Edit Format View Help	
NAME   ADDR   CITY   STATE   ZIPCODE   COUNTRYCD   PERSPHONE   EXT   PERSEMAIL   WRNFLAGCD   WRNFLAGDESC   PLACEMENTDATE	*
ALYSON L. Reduzzi 1234 456 Southfield MI 48075 USA 555-786-4565  ALYSON@HOME.COM NEMW No Email Warnin	ig Flag Cod
ALYSON W. Beahm  Test   UGA 123-345-6788   NEMW No Email Warning Flag Code 02-03-2016	
AMY F. Igoe III  Royal Oak MI 48073 USA    NEMW No Email Warning Flag Code 02-03-2016	
AMY F. Igoe III  Royal Oak MI 48073 USA    NPHW No Phone Warning Flag Code 02-03-2016	
AMY J. Demko 30 Zanax Ave. Somers CT 06071 USA   NPHW No Phone Warning Flag Code 02-03-2016	
AMY L. Rylko 37 I St. Bristol CT 06010 USA    NPHW No Phone Warning Flag Code 02-03-2016	
Aaron Grate 53 69th Ave. East Windsor CT 06088 USA    NPHW No Phone Warning Flag Code 02-03-2016	
Abc D. Balascak 38 Roxie Ct. Ashford CT 06278 USA    NPHW No Phone Warning Flag Code 02-03-2016	
Abc H. Krenicky  Berkley MI 48072 USA 123-456-7899   NEMW No Email Warning Flag Code 02-03-2016	
Abc H. Krenicky  Berkley MI 48072 USA 123-456-7899   NPHW No Phone Warning Flag Code 02-03-2016	
Abigail Geake  Royal Oak OH 48073 USA    NEMW No Email Warning Flag Code 02-03-2016	
Abigail Geake  Royal Oak OH 48073 USA    NPHW No Phone Warning Flag Code 05-03-2016	
Abraham R. Hartney        NEMW No Email Warning Flag Code 02-03-2016	
Abraham T. Deleon        NEMW No Email Warning Flag Code 02-03-2016	
	-

# **Output File Layout – Pipe Delimited**

Field Header	Field	Description
NAME	Person Name	Name of the Person Record that has been flagged.
ADDR	Person Address	Address associated to the Person Record.
CITY	City	City associated to the Person Record.
STATE	State	State associated to the Person Record
ZIPCODE	Zip Code	Zip Code associated to the Person Record
COUNTRYCD	Country Code	Country Code associated to the Person Record
PERSPHONE	Phone Number	Primary Phone Number associated to the Person Record. The Primary Phone Number is defined by the Institution Calculation Variable – Home Phone Number Use Code. If Person Record has no Phone Number this field will be blank.
EXT	Phone Extension	Extension (if applicable) to the Primary Phone Number associated to the Person Record. The Primary Phone Number is defined by the Institution Calculation Variable – Home Phone Number Use Code. If Person Record has no Phone Number this field will be blank.
PERSEMAIL	Email	The Home Email Address associated to the Person Record. The Home Email Address is defined by the Institution Calculation Variable -Home Email Address UseCode. If Person Record has no Phone Number this field will be blank.
WRNFLAGCD	Warning Flag Code	Warning Flag Code which was placed on the Person Record
WRNFLAGDESC	Warning Flag Description	Name of Warning Flag which was placed on the Person Record
PLACEMENTDATE	Warning Flag Placement Date	The effective date of the warning flag.

### Screens:

**Navigation:** Relationships Module > Quick Inquiries > Person Records Quality Control > Contact Information

#### Screen Appearance:

earch Criteria				
Reports				
@ Phone Number	C Ensi Address	C Bath		
and a start and				
			C Release all ID Warning Flags	Rolease Warning Flags
				Query Clear
CONTRACTOR OF CONT				
Gess				
lecords List				
Person Name	Person Number	Record Type	Esisting Warning Flag	Add Warning Flag
Aartin Grale	16874	Phone Number	N	Ē
Abo D. Balescak	24902	Phone Number	9	Г
Abo H. Kreticky	15200	Phone Number	M	E .
Abc L. American	21152	Phone Number	N	F
Abdallah R. Dedeosed	23185	Phone Number	M	E.
Abdallah Sheata	10800	Phone Number	N	E.
Abigali Geake	19625	Phone Number	M	E
Loigel T. Hire	29327	Phone Number	N	E.
Abraham M. Elesol	25372	Phone Number	M	E
Abraham R. Harthey	19999	Phone Number	N	E.
Abraham T. Deleon	13819	Phone Number	M	E
Accounting N. Battici	7757	Phone Number	N	E
Accounting J. Rawlings	20364	Phone Number	M	<b>D</b>
Accounting P. Townsend	14415	Phone Number	N	E
Accounting Zaccone	25554	Phane Number	M	
Acta Fabias	21222	Phone Number	M	Г

# Field Listing:

Field	Description		
Contact Information			
	Search Criteria		
Phone Number	If User wishes to bring back records with missing Primary Phone Numbers this radio button will be selected. If selected, records with missing Primary Phone Numbers will display in the		
	Records List data grid. Field will be disabled if Release ID Warning Flags checkbox is selected.		

Email Address	If User wishes to bring back records with missing Email Addresses, this radio button will be selected.
	If selected, records with missing Email Addresses will display in the Records List.
	Field will be disabled if Release all ID Warning Flags checkbox is selected.
Both	If User wishes to bring back records with missing Phone Numbersand Email Addresses in one query, this radio button will be selected.
	Field will be disabled if Release all ID Warning Flags checkbox isselected.
Release all ID Warning Flags	When selected, all fields will become disabled and Release Warning Flags button becomes enabled.
Release Warning Flags	Enabled after the Release all ID Warning Flags checkbox is selected.
	When the button is selected, all previously flagged person records will be released.
	If the Phone Number radio button is selected, then the Primary Phone Number field on the Person Record must have a value for the corresponding warning flag to be released.
	If the Email Address radio button is selected, then the Email Address field on the Person Record must have value for the corresponding warning flag to be released.
	If the Both radio button is selected, then any of the two cases as described above must to be met for the corresponding warning flag to be released.
Query	When the button is selected, the application will bring back all applicable records and populate the Records List table below.
	Button will be disabled if Release all ID Warning Flags checkbox is selected.
Clear	When the button is selected, all fields in the Search Criteria section of the screen will be their default values.
	Button will be disabled if Release all ID Warning Flags checkbox is selected.
Close <button></button>	When selected, the screen is closed.
	Records List
Person Name	Name of the Person Record that is brought back on the query defined in the Search Criteria section of the screen.

Person Number	Person Number associated to the Person Record that is brought back on the query defined in the Search Criteria section of the screen.
Record Type	The record type that is missing. The only valid value(s) will be based on the Search Criteria.
Existing Warning Flag	If Person Record has previously been flagged, this field will display a "Y". If Person Record has not been flagged yet the field value will be "N".
Add Warning Flag	Used to check the line items the User wishes to flag. In the Column Header there will be a checkbox, if this checkbox is selected this will "check all" records that have an "N" in the Existing Warning Flag field.
Add Warning Flag <button></button>	When button is selected the Warning Flag will be created for all Person Records that have the Add Warning Flag checkbox "checked".

# Additional Requirements:

- DNA 4.6.2 or higher
- NET Framework 4.5.2
- Core API 2.8 or higher (available for download from the Extranet at <a href="http://extranet.opensolutions.com/Lists/Downloads/Core%20API.aspx">http://extranet.opensolutions.com/Lists/Downloads/Core%20API.aspx</a>)

# **Configuration Checklist:**

	Test	Production
Item	Environment	Environment
Set up the Person Record Quality Control calculation		
variable values		
Ensure the User has been granted the 'PQAU –		
PersRecQualCtrl Notif App Auth Authorization Profile to		
access and utilize the application		
Note: The 'PQAU – PersRecQualCtrl Notif App Auth'		
Authorization Profile contains the Auth Items for the 'PQAI –		
PersRecQualCtrl Notif App Auth Authitem and the CAPR		
permissions upon initial installation. These 2 Authltems may		
be added/assigned separately to an existing Authorization		
Profile if the Financial Institution elects to do so.		
Ensure Core API services are installed and running		
Ensure the CONINFOMISSWARN.sqt		
application is in the DNAcreator application directory		
(typically G:\OSI\Bank\Bat_exe\EXTNS\)		
Ensure the CONINFOMISSRELEASE.sqt		
application is in the DNAcreator application directory		
(typically G:\OSI\Bank\Bat_exe\EXTNS\)		

## **Revisions:**

Date	App Version #	Change
10/2021	1.0.0.1	Updated to use Window Control vs the Core Control to correct an issue with DNA handling the CoreBindingNavigator control, which caused the page feature to display a red 'x' and throw an unhandled exception error. There is a planned update in DNA 4.7.3 to address the Control issue; this application is being updated now to allow the application to be utilized before 4.7.3 is available.
02/2017	1.0.0.0	Application Created